

The Harker School COVID-19 Risk Level Response Plan

Harker will utilize the Center for Disease Control (CDC) and Santa Clara County health department recommendations for school response and closures and in the identification of risk level. In the absence of local closures and quarantines, the following categories identify potential risk levels.

<p style="text-align: center;">Level 1 – Low Risk</p> <p style="text-align: center;">No Harker community cases of COVID-19 A low level of cases in the adjoining area No declaration of a public health emergency in the United States Airports implementing informal screening mechanisms Travel advisories to/from specific countries in place</p>	<p style="text-align: center;">Level 2 – Moderate Risk</p> <p style="text-align: center;">No students, faculty or staff sick with COVID-19 A limited level of cases in the adjoining area Increased number of travel advisories to/from specific countries in place No advisories against non-essential travel to Northern California Travel bans from outside countries in place WHO/CDC/County has declared COVID-19 a pandemic</p>
<p style="text-align: center;">Level 3 – Medium Risk</p> <p style="text-align: center;">A case of COVID-19 within the Harker community Increased count of cases in the adjoining area Increased number of travel restrictions – airlines, public transport COVID-19 disease behavior or contagiousness goes to higher risk level</p>	<p style="text-align: center;">Level 4 – High Risk</p> <p style="text-align: center;">Cases of COVID-19 spreading within the Harker community Possible government direction that schools close Increasing count of cases in the adjoining area Hospitals unable to manage or meet health care needs Major travel restrictions</p>

The plan is broken down into eight functional areas:

Campus Access Control Educational Delivery Co-Curricular Programming
 Community Events Field Trips School Operations
 Personnel Communications

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Campus Access Control

Level 1	Level 2	Level 3	Level 4
<p>Students must be kept at home if COVID-19 symptoms occur.</p> <p>Faculty and staff are to stay home if COVID-19 symptoms occur.</p>	<p>Students, faculty and staff must stay home if COVID-19 symptoms occur.</p> <p>Campus open to Harker students and parents. Guests may be restricted.</p>	<p>Students, faculty and staff must stay at home if they have symptoms or if they have been exposed to someone with COVID-19</p> <p>Campus closed to all visitors.</p> <p>No open campus for students.</p>	<p>School facility closed for an undetermined amount of time.</p>

Educational Delivery

Level 1	Level 2	Level 3	Level 4
<p>Regular school program.</p> <p>Hygiene and handwashing emphasized.</p> <p>Homework and adjusted workload provided for any student at home for an extended period.</p>	<p>Regular school program.</p> <p>Confirm Continuation of Operations Plan (COOP) is ready to initiate as needed.</p>	<p>Classes/divisions closed as warranted.</p> <p>Remote learning protocol implemented for any individual division that is closed.</p>	<p>Full implementation of online learning protocol for students and faculty.</p>

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Co-Curricular Programming

Level 1	Level 2	Level 3	Level 4
No change.	All regularly scheduled activities allowed. Visitors will be scrutinized regarding travel, contacts, school/organization exposure before allowing contact.	Co-curricular program suspended. Large gatherings (e.g., assemblies) suspended. Only students and families allowed on campus.	School facility closed.

Community Events

Level 1	Level 2	Level 3	Level 4
No change.	Regularly scheduled events and gatherings allowed for students, parents, faculty and staff.	All special events and community gatherings canceled. No outside group use of facilities.	School facility closed.

Field Trips

Level 1	Level 2	Level 3	Level 4
Field trips allowed.	All field trips reviewed.	All field trips suspended.	School facility closed.

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School Operations

Level 1	Level 2	Level 3	Level 4
<p>Increased cleaning of school facilities.</p> <p>Continue manual inspecting by facilities team.</p> <p>Teachers and facilities staff combine to clean classroom desks, table tops chairs, countertops and touch points daily with SolSta710.</p> <p>Weekly cleaning of all student occupied areas – locker rooms, lockers, libraries, etc.)</p> <p>Crisis team convenes as necessary.</p>	<p>Increased cleaning of school facilities – continual cleaning throughout the day.</p> <p>Continuing assessment of points of contact necessitating changes in functions such as food service and others.</p> <p>Increased cleaning of student-occupied areas.</p>	<p>Increased manual disinfecting by increased number of cleaning personnel throughout the day.</p> <p>Cleaning of all student occupied areas, offices, and general use spaces by facilities team as often as manpower allows – at minimum, every other day.</p>	<p>Full campus disinfecting procedures undertaken before campus reopens.</p>

Personnel

Level 1	Level 2	Level 3	Level 4
<p>Normal working conditions.</p> <p>All faculty and staff report to work unless ill, symptomatic.</p>	<p>Normal working conditions.</p> <p>All faculty and staff report to work unless ill, symptomatic.</p>	<p>Emergency meeting to implement Continuation of Operations Plan (COOP).</p>	<p>All faculty and staff follow closure guidelines.</p>

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Communications

Level 1	Level 2	Level 3	Level 4
<p>Use of email and portal to communicate with faculty/staff and communication in conjunction with information as it presents itself.</p> <p>Open communication to build trust.</p> <p>Faculty meetings to ensure all understand protocols.</p> <p>Student assemblies to ensure students understand protocol and proper hygienic procedures.</p> <p>Use advisories in middle and upper schools to reinforce.</p>	<p>School portal updates as necessary in conjunction with the official agencies.</p> <p>E-blasts via email and text with updates as necessary.</p>	<p>Email and portal updates to faculty/staff and community.</p> <p>Ongoing communication with health authorities and responding to health authority directions.</p>	<p>Regular status updates on the portal to faculty/staff and community.</p> <p>Further communication with students through online learning systems.</p>